



Bedford Branch

Minutes of BCS Bedford Branch Annual General Meeting

Held in the St Andrew Church Hall, Bedford

On 13 September 2011 at 19:45

Present:

Bob Lincoln	<i>Chairman/Email Co-ordinator</i>
Ip-Shing Fan	<i>Secretary/Education Liaison Officer</i>
Richard Maddison	<i>Treasurer</i>
Chris Knight	<i>Membership Secretary</i>
David Briggs	<i>Committee</i>
Bob Bethell	<i>Committee</i>
Anthony Bodle	
Guy Littler-Jones	

1. Apologies for Absence

Phil Harpin, Anna Lloyd, Roger Smith.

2. Minutes of Last AGM

After correcting a typographical error, the Minutes of the 2010 AGM were accepted as a true record.

3. Matters Arising

There were no matters arising not covered by the 2011 Agenda.

4. Chairman's Report

See attached.

5. Treasurer's Report

Richard Maddison had heart surgery recently and is recovering.

- BCS HQ has been changing the budgeting process and Richard made suggestions. The new process is better than before.
- Photocopies of the HQ statements of income and expenditure and the transactions were circulated. The budget allocated was £2168 and the actual spent was only £1107.
- The Branch budget requested for 2011-2012 is the same amount as was spent in 2010-2011.
- The new process allows for requests for more funds as necessary.
- Inspection of account details suggest that the Open University and the University of Bedfordshire had not nominated their student prizes.

6. Secretary's Report

- Regular correspondence with BCS HQ has been maintained. There were occasional contacts received from the website.
- The Branch was not able to send representative to the last two BCS Conventions. The next Convention is on 18th October.
- The list of attendance of last year programme was reviewed. The collaboration with the Bedford College resulted in well attended events. Collaboration with IET has also been very rewarding. There was no clear breakdown on BCS members attendance, but the overall programme has been a positive contribution to the community.
- A programme has been prepared that runs into April 2012. Monthly events start from October, except January. Further contributions from the local universities and collaboration with IET were expected to be added.

7. Other Reports

- Education Liaison Officer reported very fruitful engagement with Bedford College. The collaboration results in meetings with over 100 delegates. This collaboration now have full support of College management and the College marketing team plays an active role in the joint meetings.
- Education Liaison Officer shall follow up on the missing student prize awards for the Open University and University of Bedfordshire.

- The Membership Secretary reported work to download and study the membership records. The CSV files too tedious to analyse. 16 new members joined the Branch in 2011. The intention is to send paper welcome mail to the new members.

8. Election of Committee

All the existing Committee Members had agreed to stand again. The result of the election for Officers was as follows:

Position	Nominated	Proposed	Seconded	Result
Chairman/Email Co-ordinator	Bob Lincoln	Anthony Bodle	Guy Littler-Jones	Elected
Secretary/Education Liaison Officer	Ip-Shing Fan	Anthony Bodle	Guy Littler-Jones	Elected
Treasurer	Richard Maddison	Anthony Bodle	Guy Littler-Jones	Elected
Webmaster	Ian Wilson	Anthony Bodle	Guy Littler-Jones	Elected
Membership Secretary	Chris Knight	Anthony Bodle	Guy Littler-Jones	Elected
Committee Member	Bob Bethell	Anthony Bodle	Guy Littler-Jones	Elected
Committee Member	David Briggs	Anthony Bodle	Guy Littler-Jones	Elected
Committee Member	Bill Kenway	Anthony Bodle	Guy Littler-Jones	Elected
Committee Member	Paul Stewart	Anthony Bodle	Guy Littler-Jones	Elected

9. Any Other Business

In 2009, it was discovered that all the postcode of MK and NN were allocated to the Northampton Branch. The resulted in Bedford town, amongst other areas, is allocated to the Northampton Branch. There are also some anomalies allocated to the Bedford Branch. There were various attempts to discuss with the Northampton Branch, but to no avail. Presentation was made to the BCS HQ to resolve essentially fundamental geographic mistakes. The Membership Best Practice Committee convened their meeting recently and decided not to change the boundaries, but will make sure that all new members in both areas are given the opportunity to join both branches should they wish. This is a great disappointment to the Bedford Branch committee and shall be considered further at the next committee meeting.

10. Date of Next Committee Meeting

The Secretary shall arrange the next Committee Meeting.

11. Date of Next AGM

To be advised.

Bob Lincoln declared the meeting closed at 20:50.



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Chairman's Report for the Year 2010-2011

I would like to begin by paying tribute to Tony Sale, who was a Member of this Branch and a Committee Member some years ago. I am pleased to see that Tony's many achievements have been widely recognised, not least the work he did to remind us all of the debt our country owes to those who served at Bletchley Park.

The Branch has held a full programme of events over the last year, and once again we have held successful joint meetings with IET, on topics ranging from Integrated Vehicle Health Management to Computer Gaming. We really do aim to provide to something for everyone.

We have held two highly successful joint Meetings with Bedford College, each attracting well over 100 people, and a third is planned next month on Cloud Computing, with a senior representative from Microsoft, so don't miss it.

We have also held meetings at the Open University in Milton Keynes, the University of Bedfordshire in Luton and Cranfield University, and presented Student Prizes on behalf of BCS at Cranfield and the University of Buckingham.

Our programme of events for the coming year is nearly complete, again thanks to the efforts of our Secretary, Dr Ip-Shing Fan, and details will be available on our website.

We are looking at the timing of our meetings, and additional venues, to try and increase attendance overall, and we would welcome feedback from Members. For example, is it better to go to a meeting straight from work, at 18:00 or 18:30, rather than face the dilemma of going home first or killing time? We are considering the possibility of using the Holiday Inn near Junction 14 of the M1 which can provide suitable facilities, including coffee and biscuits at the meeting, but also has a bar serving food. Let us know what you think.

I would like to thank all the Committee for their support and efforts during the year, and in particular, Richard Maddison for negotiating the intricacies of the BCS Financial System and Chris Knight for getting to grips with the Branch Membership records.

Bob Lincoln

13th September 2011



Bedford Branch

2010–11 BCS Bedford Branch meeting attendance

Date	Title	Location	Attendance
21 Oct 2010	Digital Marketing - From Google Tools to Social Networking	Bedford College	120
11 Nov 2010	University of Bedfordshire Research showcase	University of Bedfordshire, Luton	12
7 Dec 2010	'Who Owns'	Ramada Encore Hotel, Milton Keynes	7
16 Dec 2010	Computer Gaming - IET and BCS	Cranfield University	23
16 Dec 2010	In Vehicle Health Management - Joint event with EEDA, IET and RAeS	IVHM Centre, Cranfield University	42
27 Jan 2010	The Lazy Project Manager and The Art of Productive Laziness	Cranfield University	20
19 Jan 2011	Control Challenges for the Upstream Oil and Gas Industry - IET and BCS	Cranfield University	53
15 Feb 2011	Information privacy and security – advanced research in Open University	Open University, Milton Keynes	19
16 Feb 2011	Home PC Security – How safe are you? Myths and legends - IET and BCS	Cranfield University	40
30 Mar 2011	Celebrating Over a Century of Electronics - IET and BCS	Cranfield University	Cancelled
18 May 2011	Online Business Marketing for the Non-Technical	Bedford College	160



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2011-2 BCS Bedford Branch provisional programme planner

Date	Title	Location	Action	Owner
13 Sep 2011	BCS Bedford Branch AGM Time : 19:30 for 19:45	St Andrew's Church Centre, Kimbolton Road, Bedford, MK40 2PU		
5 Oct 2011	What is Cloud Computing and what does it mean for your business? Time : 18:00 for 18:30 Speaker: Ted Shultz, Microsoft	Bedford College Studio Theatre, Bedford, MK42 9AH	Event description, Web, BCS, Email Join Ins	IF Sue Brandreth
8 Nov 2010	Open University Showcase – theme to be confirmed Organiser : T.T. Tun	Jennie Lee Building, Open University, Milton Keynes, MK7 6AA		BL
15 Dec 2011	Security challenges small business users should be thinking about Time : 18:00 for 18:30 Speaker: David Pybus, Head of Security Governance, Risk and Compliance DIAGEO	Bedford College Studio Theatre, Bedford, MK42 9AH	Event description, Web, BCS, Email Join Ins	IF Sue Brandreth
23 or 29 Feb 2012	Killer e-mail campaigns - Effective email marketing in practice Time : 18:00 for 18:30 Speaker: Tink Taylor, Director and founder of dotMailer Group PLC	Bedford College Studio Theatre, Bedford, MK42 9AH	Event description, Web, BCS, Email Join Ins	IF Sue Brandreth
22 March 2012	Information, data and metadata: why they need to be managed Time : 18:00 for 18:30 Speaker: Keith Gordon, BCS Data Management Specialist Group	Holiday Inn Hotel Milton Keynes - East M1,Jct.14 London Road, Newport Pagnell MK16 0JA	Event description, Web, BCS, Email Join Ins	IF, BL
26 April 2012	What really matters for successful ecommerce - Get back to basics Time : 18:00 for 18:30 Director of Finesight, formerly ran Enterprise sales division at Amazon UK	Bedford College Studio Theatre, Bedford, MK42 9AH	Event description, Web, BCS, Email Join Ins	IF Sue Brandreth
?	BCS Software Testing SG			
?	University of Buckingham showcase			
?	University of Bedfordshire showcase			
?	Federation of Small Business event			